

# Kentucky Water Well and Monitoring Well Driller Certification Application

Exams Required	Source	Passing Score
Kentucky Water Well and/or Monitoring Well	Kentucky Division of Water	70%
General Drilling Exam	National Ground Water Association	70%
Augering and Monitoring Exam	National Ground Water Association	70%
Specialty Exams	One or More of the following:	
Cable tool Drilling	National Ground Water Association	70%
Mud Rotary Drilling	National Ground Water Association	70%
Air Rotary Drilling	National Ground Water Association	70%
Reverse-Circulation Drilling	National Ground Water Association	70%
Jetted and Driving Wells	National Ground Water Association	70%

**NOTE:**

- NGWA Specialty exam(s) are required if you are installing water or monitoring wells by methods other than hollow stem auger, direct push - (Geoprobe®), or sonic methods.
- State exam – covers the water well construction regulations 401 KAR6:310 or monitoring well construction regulations 401 KAR 6:350
- The National Ground Water Association (NGWA) exams have to be taken at a testing center near to you. You can locate a testing center in your area by going to:  
[www.lasergrade.com](http://www.lasergrade.com)      <http://psiexams.com>  
<https://candidate.psiexams.com/catalog/displayagencylicenses.jsp?catalogID=334>  
 Then select: National Ground Water Association (NGWA), for exam type and closest location
- The NGWA exams cost **\$75.00** each. The fee is non refundable. If you do not pass the exam you must wait six weeks to retake the exam and pay the exam fee again.
- State exams can be scheduled to be taken in the DOW Frankfort, KY office. Contact Scotty Robertson at 502-564-3410 or email [scotty.robertson@ky.gov](mailto:scotty.robertson@ky.gov)
- State exams are **\$40.00** each (one time exam fee). If you do not pass the exam you must wait 45 days to retake the exam and you can retake it up to 6 times per year.

## Exam Study Resources

Study materials for the NGWA Exams are available for order online at the NGWA bookstore web site [www.ngwa.org](http://www.ngwa.org). Old exams are available from Scotty Robertson at 502-564-3410 or email [scotty.robertson@ky.gov](mailto:scotty.robertson@ky.gov)

- Best single study reference book – **Ground Water & Wells.**
- The NGWA **Voluntary Certification Study Guide** covers study materials for the NGWA exams.

Once all appropriate exams have been taken and a passing result obtained, and proof of passing grade for NGWA exams submitted to Water Well Certification Program Coordinator's attention here at DOW.

The applicant must then submit a water well driller certification application with **\$25.00** fee and appropriate documentation required to obtain a license. Upon approval of application for certification as a well driller, a **\$100.00** certification fee must be submitted. We then will send the driller his license package.

Certification is renewable annually, at a fee of **\$100.00** per year and the renewal period runs from May 1 to August 31.

## Kentucky Well Driller Training Information

**Five hours** of Continuing Education Training is required annually thereafter to renew your certification. Drillers can receive **1 hour** of credit from the annual OSHA Hazwopper 8 hour refresher course if they submit a current copy of the certificate.

Annual training can be obtained at the:

**Kentucky Ground Water Association's Annual Well Driller Training Workshop & Expo**  
(usually held in March in Louisville, Kentucky).

Contact **Melody Burgess at Burgess Water Wells (270) 247-6658**. This is the preferred training source for their annual training. The fee for this workshop is around **\$110.00**. This does not include lodging and meals. The expo generally last two days. KYGWA Link: <http://www.kygroundwater.com/index.php>

***All outside training requires preapproval by the Division of Water to insure training credit. If you don't get preapproval you may not get training credit depending on the course(s) content?***

## INSTRUCTIONS

Type or print using dark ink.

Mail completed application form to the ATTN of:

**Water Well Driller Certification Program Coordinator, 4<sup>th</sup> Floor,  
Groundwater Section,  
Watershed Management Branch  
Kentucky Division of Water  
200 Fair Oaks Lane,  
Frankfort, Kentucky 40601.**

Enclose a check or money order for the **\$25.00 (non-refundable) application fee** made payable to the **Kentucky State Treasurer.**

**DO NOT SEND CASH.**

**I. General Information  
(Item 1 above) will represent.**

- Item 1 - The name of the person as it is to appear on the certificate.
- Item 2 - Name of business, firm or corporation that driller
- Item 3 - The driller's business address.
- Item 4 - Mailing address if different from above.
- Item 5 - Date of Birth.
- Item 6 - Citizenship.
- Item 7 - Confirm that application fee is enclosed.
- Item 8 - Steps to follow upon application approval.
- Item 9 - Confirm that application fee is enclosed.
- Item 10 - Check your application status for water well drilling
- Item 11 - Check your application status for monitoring well drilling.
- Item 12- Check the specialty box(s).

**II. Equipment List (self-explanatory)**

**III. Experience/Education**

**IV. Proof of Liability Coverage and Surety Bond  
(Kentucky Revised Statutes 223.430)**

**(1) Liability Coverage –**

Have your insurance company submit a certificate of insurance as proof of liability coverage. You must have a split limit general liability policy with minimum limits for bodily injury of twenty-five thousand dollars (\$25,000) per occurrence with an aggregate of at least fifty thousand dollars (\$50,000) and for property damage of at least fifty thousand dollars (\$50,000) per accident with an aggregate of at least one hundred thousand dollars (\$100,000), or a combined single limit policy with limits of at least \$100,000.

**(2) Surety Bond –**

Have your surety company submit the enclosed performance bond. The penal sum of this bond shall be five thousand dollars (**\$5,000**), with the driller designated as the principal obligor and the Commonwealth designated as the obligee. Be sure you sign and have it notarized before it is returned. The bond must be in the driller's name. Bonds in the company name are not acceptable and will be returned.

Examinations scheduled by advance notice shall be given by the Division of Water. The examination fees consist of a \$40.00 exam fee for the Kentucky Water Well Certification Examination and a **\$75.00 processing fee** for each National Ground Water Association (NGWA) exam. Checks or money orders should be made payable to the **Kentucky State Treasurer** for the **\$40.00 examination fee** and **separate checks** or money orders should be made payable to the **NGWA** for the processing fees.

The water well drillers certification examination consists of three (3) parts:

- 1) The National Ground Water Association Certification Examination (General),
- 2) The Kentucky Water Well Certification Examination, or for monitoring well drillers the National Ground Water Association Augering and Monitoring Well Examination, and
- 3) One (1) or more of the National Ground Water Association specialty exams, covering each type of drilling method for which the applicant wishes to be certified.
  - Cable tool drilling.
  - Air rotary drilling.
  - Mud rotary drilling.
  - Reverse-Circulation drilling.
  - Jetted and driven wells.

A score of seventy percent (70%) on each exam is necessary to pass. The exams may be repeated as often as necessary. However, each National Ground Water Association exam will require the **\$75.00 processing fee**. For more information on the NGWA portions of the examination, you may contact:

**National Ground Water Association**

**601 Dempsey Road  
Westerville, Ohio 43081-8978  
Or call: (800) 551-7379**

[www.ngwa.org](http://www.ngwa.org) | [www.wellowner.org](http://www.wellowner.org) | [www.groundwateradventurers.org](http://www.groundwateradventurers.org)

All applicants will be notified of the results of their certification evaluation. Upon final approval for certification, all applicants will be assessed a **\$100.00 certification fee** payable prior to the issuance of their certificate.

# Kentucky Water Well and Monitoring Well Driller Certification Application

**Mail to:**

Division of Water  
Watershed Management Branch  
Groundwater Section  
Water Well Driller Certification Program  
200 Fair Oaks Lane  
Frankfort, KY 40601

## I - General Information

1. Legal Name of person to be certified:

(Please print name clearly as it is to appear on certificate)

2. Name of business or corporation owned or employed by:

3. Business Address:

Street Address or Rural Route

<input type="text"/>				
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City

County

State

Zip Code

Phone

4. Home Address:

Street Address or Rural Route

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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City

County

State

Zip Code

# Kentucky Water Well and Monitoring Well Driller Certification Application

Email Address:

Fax Number:

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Cell Phone Number:

Home Phone Number:

5. Date of Birth:

Month

Day

Year

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6. Are you a U.S. Citizen?

Check one  Yes  No

7. If not, do you intend to become a U.S. Citizen?

Check one  Yes  No  N/A

8. You must enclose a check or money order for the **\$25.00** (non-refundable) application fee, payable to the **Kentucky State Treasurer**. (NOTE: This amount must be submitted or the application will not be processed.)

9. Upon application approval, you must contact the well driller certification program to schedule an examination date for the state water well or monitoring well driller exam. **There is a \$40.00 examination fee for the Kentucky Water Well or Monitoring Well Driller Certification Examination.** Checks or money orders should be made payable to the **Kentucky State Treasurer**. This is required before the examination date. An exam score of 70% or more is required on all exams for certification. **Specialty exams for Mud rotary, Air rotary, Cable tool, Reverse-Circulation, Jetted or Driven wells are administered by the National Groundwater Association.** The NGWA exams are administered at designated testing centers. The NGWA exam fees are **\$75.00** each. To find a testing center in your area go to [www.lasergrade.com](http://www.lasergrade.com)

# **Kentucky Water Well and Monitoring Well Driller Certification Application**

10. Do you wish to be certified as a Kentucky water well driller? If so, you are required to take the **Kentucky Water Well Driller Certification Examination**, and the **NGWA General Certification Examination** as well as a specialty exam.

Check one  Yes  No

11. Do you wish to be certified as a Kentucky monitoring well driller? If so, you are required to take the **Kentucky Monitoring Well Driller Examination**, the **NGWA General Certification Examination** and the **Augering and Monitoring Examination**, as well as, a specialty exam(s) if applicable. If you are only installing monitoring wells by the hollow stem augering method or the direct push method a specialty exam is not required.

Check one  Yes  No

12. As part of the NGWA portion of the examination, you are required to take at least one (1) of the following specialty exam(s). Pick the exam(s) which best fits the type of drilling you most often perform:

- Cable tool drilling.
- Air rotary drilling.
- Mud rotary drilling.
- Reverse-Circulation drilling.
- Jetted and driven wells.

**I hereby affirm that the information described above and on the subsequent pages of this application is true and correct to the best of my knowledge.**

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Signature of Applicant

Date

**II - Equipment List**

1. List each drilling rig owned, leased or to be operated by you.

Type of Rig (cable-tool, air/mud-rotary, jetting, Geo-Probe <sup>®</sup> )	Make	Model No.	Rig Number

2. List and briefly describe equipment used by you for grouting or cementing operations.

Type of Equipment	Make	Model No.	Grout type

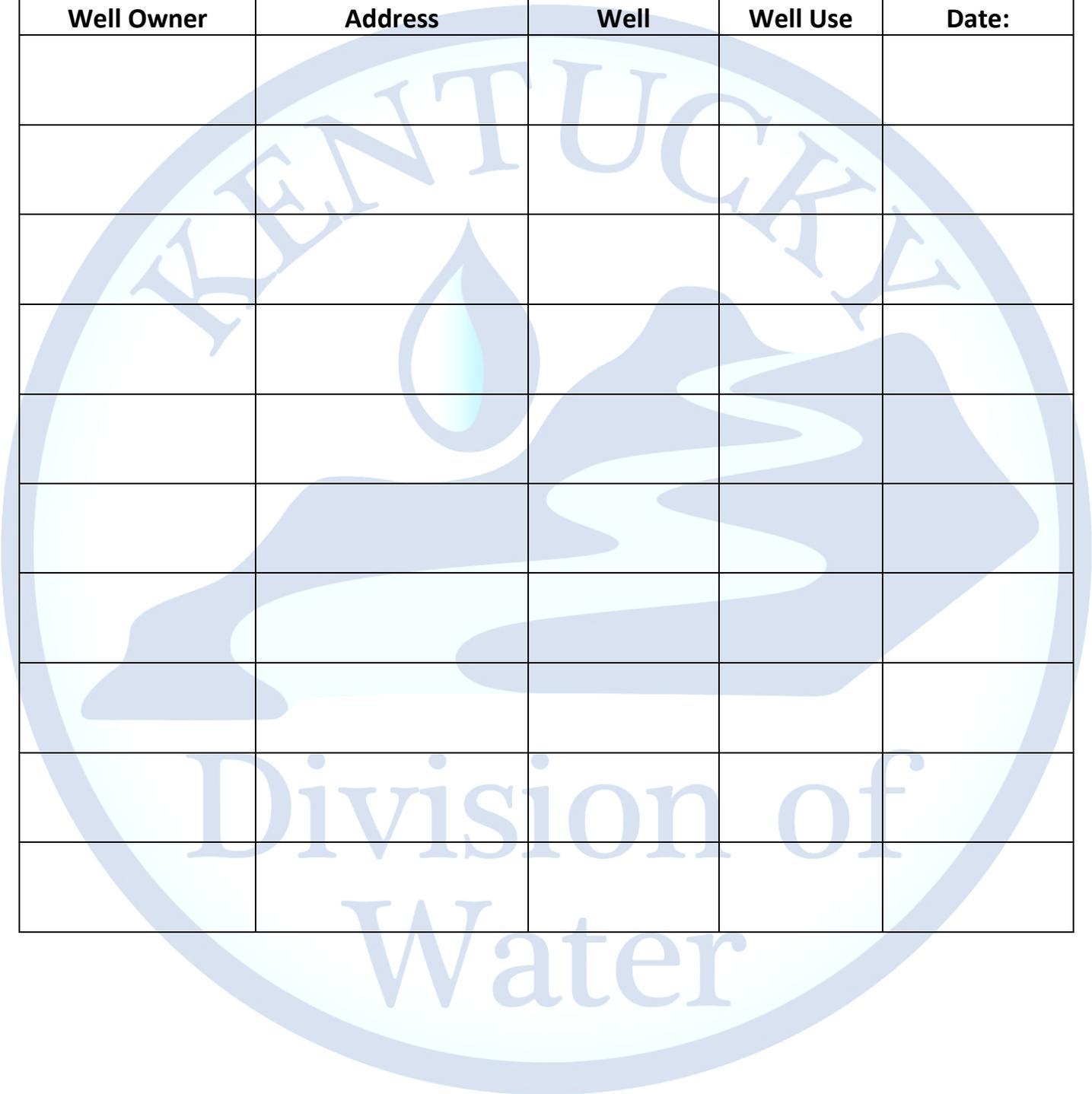
### **III - EXPERIENCE/EDUCATION**

1. Submit documentation of any state, county, National Ground Water Association license or other licenses or certificates regarding drilling or well construction that are relevant to your application.
2. Submit documentation of any relevant education in the form of classes (high-school, college, vocational-tech., etc.), seminars, or training that you have completed.

<b>High School</b>	
<b>GED</b>	
<b>Vocational School</b>	
<b>College</b>	
<b>Seminars</b>	
<b>Training</b>	

3. Provide notarized letters from three (3) persons (not family members) attesting to the length of time that you have been in the well construction business. This letter should specify the company name, location, and type of drilling done.

4. List up to ten (10) wells you have constructed within the last five (5) years:



Well Owner	Address	Location of Well	Well Use	Completion Date:

COMMENTS:

**IV. - Liability Coverage and Surety Bond (Kentucky Revised Statutes 223.430)**

1. Liability Coverage - As proof of liability coverage, please submit a copy of your liability coverage insurance or have your insurance company send a Certificate of Insurance to the Division of Water.
2. Surety Bond - Submit the original Water Well Performance Bond (on the form supplied by the state), completed by your surety company to the Division of Water.

**NOTE:** Any person who fails to comply with the certification provisions of KRS 223.425 shall be liable for a civil penalty of not less than two thousand five hundred dollars (\$2,500) and not more than five thousand dollars (\$5,000) per occurrence, and in addition may be concurrently enjoined from any such violations as hereinafter provided.

**NOTE:** Each application for issuance or renewal of a certificate shall be accompanied by a proof of either split limits liability coverage for bodily injury of at least twenty-five thousand dollars (\$25,000) per person with an aggregate of at least fifty thousand dollars (\$50,000) and for property damage of at least fifty thousand dollars (\$50,000) per accident with an aggregate of at least one hundred thousand dollars (\$100,000), or single limits liability coverage of not less than one hundred thousand dollars (\$100,000) for all damages whether arising out of bodily injury or damage to property as a result of any one (1) accident or occurrence.

**NOTE:** Prior to the issuance of a driller certificate, proof of a surety bond must be filed along with the application for a certificate. The penal sum of this bond shall be five thousand dollars (\$5,000), with the applicant designated as the principal obligor and the Commonwealth designated as the obligee.